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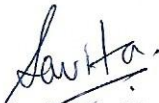
## CIRCULAR

The IQAC meeting is convened on 25th February 2021 at 12 noon in the Principal Chamber, to ensure the adherence of the various processes to the quality procedures prescribed by the NAAC.

Following is the agenda of the meeting:

1. Review of previous meeting.
2. Preparation of COE
3. Workshop on Innovative Teaching Methods.
4. Any other subject with the permission of the chair.


Dr. Savita B. Hosur                          Dr. A. Manjunatha
Coordinator, IQAC                            Principal & Chairman, IQAC
SKIT                                         SKIT
                                             PRINCIPAL
                                             Sri Krishna Institute of Technology
                                             # 29,Hesaraghatta Main Road,
                                             Chimney Hills, Chikkabanavara (Post)
                                             Bangalore-560 090.

Copy to:
IQAC members

# Sri Krishna Institute of Technology

(Affiliated to VTU, Belgaum, Approved by AICTE, New Delhi and Recognized by Govt. of Karnataka)
#29, Hesaraghatta Main Road, Chimney Hills, Chikkabanavara Post, Bangalore- 560090

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Minutes of the IQAC meeting held on 25.02.2021

The IQAC meeting was convened on 25.02.2021 at 12 pm in the Principal Chamber, SKIT. Dr. Savita B. Hosur, Coordinator, IQAC extended welcome to all the members present and requested Dr. A. Manjunatha, Principal and Chairman, IQAC, SKIT to chair the meeting and address the members. The Principal appraised the importance of setting goals for various academic and related activities.

The following members were present for the meeting:

| Sl. No. | Name | Designation |
|---------|------|-------------|
| 1 | Dr. A Manjunatha | Principal & Chairman |
| 2 | Dr. Savita B. Hosur | Coordinator |
| 3 | Mrs. Geetha Megharaj | Member, Dept. of CSE |
| 4 | Ms. Yashaswini R V | Member, Dept. of CV |
| 5 | Mrs. Mythreye N S | Member, Dept. of ECE |
| 6 | Mr. Vinay Kumar | Member, Department of ISE |
| 7 | Mr. Mohammed Ali | Member, Local Community Representative |
| 8 | Mr. Shreyas Karnick | Member, Alumni Representative |
| 9 | Ms. Spurthi B. A. | Member, Student Representative |
| 10 | Mrs. Archana Holakal | Member, Associate Administrator |

The agenda points were taken up one by one for the discussion.

1. Review of previous meeting.

2. Preparation of COE (2020-2021)

    Calendar of events for the even semester 2021 has to be prepared according to IQAC format and it decided to be done by Prof. Geetha Megharaj. COE should include the details

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

of all activities like project Exhibition, CIE, Proctor reports, cultural fest, sports day, Academic audit, Admin audit and graduation day.

i)   CIE & Cultural fest :

      CIE 1- 10,11,12 May 2021

      CIE 2- 7,8,9 June 2021

      CIE 3- 28,29,30 July 2021

      SKIT cultural fest had decided to be conducted on 28, 29 th May 2021.

ii) Graduation day : 3 July 2021 has been considered to conduct graduation day across the Institution.

iii) Project Exhibition will be conducted on 19th of June 2021 for various departments.

iv)   Academic Audit will be conducted in two phases.

      Phase 1- 8,9,10 April 2021

      Phase 2- 12, 13, 14 July 2021

v)   The dates for the Admin Audit are:

      Actual: 10,11 may 2021

3. Workshop on Innovative Teaching Methods:

      IQAC planned to organize workshop for faculty members  on innovative teaching methods

The meeting concluded with the vote of thanks by Dr. Savita B. Hosur, Coordinator, IQAC to the Chairman and all the IQAC members for their active participation.

Dr. Savita B. Hosur

Coordinator, IQAC

SKIT, Bengaluru

CO-ORDINATOR
Internal Quality Assurance Cell
Sri Krishna ... of Technology
Bar...

Dr. A. Manjunatha

Principal & Chairman, IQAC

SKIT, Bengaluru

PRINCIPAL
Sri Krishna Institute of Technology
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